Confédération Européenne des Centres de Langues dans l'Enseignement Supérieur

European Confederation of Language Centres in Higher Education

Europäischer Verband der Hochschulsprachenzentren

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CercleS Executive Committee Meeting
08 December 2025: 16:00-17:30 CET / 17:00 Finnish time, via Zoom

Agenda

- **Approval of EC minutes of 27 Oct 2025**

Update from President

a. **Preparation of the Coordinating Committee meeting**

b. **Budget for Rome conference**

c. **Update on Nulte's alignment process**

d. **Results of Survey (focus on challenges and needs)**

Update from Vice-President

a. **Cercles to go programme**

b. **Quality mark checklist**

c. **LLHE contract renewal**

d. **Participation in European Projects**

Update from Secretary General / assistant

a. **Non-payment of 2025 membership fees** by Associate member Mohammed VI Polytechnic University, Morocco despite 3 reminders and a warning of exclusion. Suggestion: remove website subscribers. In case of non-payment in 2026, we can ask GM to vote on exclusion in Sept.

b. **14 Full members, 396 Institutional members, 27 Associate members**

Subscribers to the cercles.org website: 1 307 (8.12.2025)
All six Belgian CLUB-members are subscribed to the website, 40 subscriptions (8.12)

c. **Meetups and webinars during 2025**
Teachers' Meetups: 10.3, 28.4, 16.6, 13.10, 17.11, 16.12
Leadership Meetups: 24.2, 17.3, 19.5, 6.10, 10.11
Webinars: 9.4, 29.4, 14.5, 11.11, 20.11, 10.12

Presidency
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Update from Treasurer

a. Information to be presented at CC

b. Making sure ALL planned expenses are declared so the budget to be voted is as comprehensive as possible

AOB

CercleS Conference 2026 in Rome: Akdem Publishing offered participation at the next conference (EC Meeting minutes 24.03.2025)

Next EC meeting: 4-5 Feb 2026 in Berlin

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